

City of Taylor, North Dakota
August 7, 2012, 7:30 pm at City Hall

The regular City Council meeting was called to order by Mayor Russ Myran.

Council Members present: Aaron Gjermundson, Daryl Jurgens, Ron Luff

Prior to addressing the meeting's agenda, Mayor Myran presented Eileen Gjermundson with a plaque in appreciation of her sixteen years of service to the residents of Taylor as City Auditor.

The minutes of the July 3, 2012 regular City Council meeting were approved as read.

Visitors: Burton Adams, Barb Bloom, Margie Blunt, Ken Christianson, Danny & Deb Ehret, Gayle Elkin, Eileen Gjermundson, Glenn Gullickson, Jerry Gullickson, Jerilyn Myran, Jim & Sherry Wolf.

Gayle Elkin informed the Council that a new business (hair salon) will be occupying the front portion of the TCA office in the near future. Gayle asked that the City no longer pile snow from plowing at the rear of the TCA building as the back entrance will be used and will include a ramp to meet ADA requirements.

Jerry Gullickson, on behalf of the VFW post, requested a key to City Hall for their meetings.

Item# 4 – Bills submitted for payment

General Exp: Cenex C-Store \$147.93; ND Assoc Oil & Gas Prod Counties \$108.16; Richardton Merchant \$338.53; Stark County Auditor \$327.60; Vernell Sievers \$706.23; Pat Wilson \$219.31; MDU City Hall & Siren \$56.63; MDU Street Lights \$196.18

Water Dept: Southwest Water \$2,230.80; Vernell Sievers \$525; Pat Wilson \$80; MDU \$168

Sewer Dept: Bank of North Dakota \$4,110; Vernell Sievers \$125; Pat Wilson \$80; MDU \$35.53

Garbage Dept: MGM Sanitation \$1,822.60; Russ Myran (reimb) \$216.87; Vernell Sievers \$325; Pat Wilson \$80

Street Dept: Great Lines \$513; Tennant Co \$556

Motion to pay the bills: Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item 5c – The new lease agreement between the City and the Taylor Lions Club for Lots 10, 11, and 12 in Block 15 was read.

Motion to approve the lease agreement between the City of Taylor and the Taylor Lions Club for a term of twenty years 6/1/2012 to 6/1/2032: Moved by Aaron Gjermundson, seconded by Ron Luff, motion carried unanimously.

Item 5d – The proposal from Focus Wastewater Solutions was reviewed and discussed. The installation of this equipment will help to reduce odor and will extend the life of the current lagoon cells. The total cost of this project – equipment and installation – is expected to be \$20,000.

Motion to approve the equipment purchase from Focus Wastewater Solutions and proceed with the lagoon aeration project: Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item 5e – Council Vacancy: No one has come forward expressing an interest to serve at this time.

Item 5f – Vacating inoperable well: Tabled until 9/4/12 meeting

Item 5g – Vacating Vannier Avenue: Need to obtain signatures of new property owners to finalize vacation.

Item 5h – Transient/Peddler Licensing ordinance: Tabled until 9/4/12 meeting

Item 5a – The second reading of the Building Code ordinance was read. The amendments regarding mobile/manufactured homes placed on city lots, as approved at the 7/3/12 meeting, were incorporated into the ordinance.

Motion to approve Chapter VII, Building Code as read: Moved by Ron Luff, seconded by Aaron Gjermundson, motion carried unanimously. *Chapter VII, Building Code is hereby adopted and enacted by the City of Taylor.*

Item 5b – The contract proposal from Dakota West Inspections was reviewed and discussed. Due to the substantial cost of construction inspections, the Council determined that decks, detached garages, storage sheds and the like would be excluded from the scope of services to be provided by Dakota West Inspections.

Motion to approve contracting with Dakota West Inspections for services to inspect only new construction of residential housing (incl. attached garages): Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item 6a – The Council reviewed the proposed Revised Fee Schedule, which includes fees for City services, as well as permit fees and deposits. After discussion, it was determined that the cost of inspections, in some instances, would exceed the amount collected as building permit fees under the previous schedule (cost according to value of construction project). A new schedule was developed using a flat fee building permit schedule plus the estimated cost of inspections, as applicable.

Motion to approve the revised Fee Schedule: Moved by Ron Luff, seconded by Daryl Jurgens, motion carried unanimously.

Item 6b – Pat Wilson informed the Council that, for the purposes of FICA withholding and matching, the Mayor and Councilmen are considered employees of the City. FICA costs will be recalculated retro to January 2012 and Pat will file amended reports for the same timeframe. Additionally, the Mayor and Auditor will meet with the independent contractors to ensure that all requirements are met.

Item 6c – The schedule to apply for Energy Impact Grants for the remainder of 2012 has been adjusted so that grant proceeds are paid out prior to the 2013 Legislative Session. Application may be made for the Emergency Services, Response Assets & Training grant from Aug. 15th-Nov. 30th; applications will be accepted for the Open Infrastructure grant from Sept. 1st-Nov. 30th. Grants will be awarded before the end of 2012.

Item 6d – A meeting will be set to clarify the verbal agreement between the City and Valtex regarding the installation of the new water and sewer infrastructure, with the intent to draw up a formal written agreement detailing the plan, its construction and incorporation into the City's system.

Item 6e – In order to track income and expenses related to the new construction activity within the City, Pat Wilson proposed setting up a new Enterprise Fund.

Motion to establish a Building & Development Enterprise Fund: Moved by Ron Luff, seconded by Daryl Jurgens, motion carried unanimously.

Item 6f – Pat Wilson informed the Council that the Preliminary Budget for 2013 will be reviewed at the 9/4/12 meeting, and requested input from the Council regarding projects, etc. to be incorporated into the new budget.

Requests for persons interested in serving on the City Council will be included with the next City Services billing to residents and also placed on the website. Ken Christianson asked that a similar notice be included to fill vacancies on the Park Board.

Mayor Myran adjourned the meeting at 10 pm.

/s/ Russ Myran, Mayor

/s/ Patricia Wilson, Auditor