

City of Taylor, North Dakota
October 2, 2012, 7:30 pm at City Hall

The regular City Council meeting was called to order by Mayor Russ Myran.

Council Members present: Aaron Gjermundson, Daryl Jurgens, Ron Luff

The minutes of the September 4, 2012 regular City Council meeting were approved as read.

Mayor Myran administered the Oath of Office to Ray Fettig and welcomed him as a Councilman. Ray becomes the Street Commissioner and secondary Police Commissioner, completing the term ending June 2014 of the vacated Council seat.

Visitors: Barb Bloom, Nathan Brown, Brett & Melissa Gjermundson, Glenn Gullickson,
Northern Plains Engineering – Jeremy Wood, Valtex – Chassie Hicks & Ryan Rudolph

Barb Bloom had property questions about easements, setbacks and access to sewer and water. The Council informed her that the City easements are 33' feet from the center of the street, the setbacks from that point are 25' (the Council will doublecheck the setback requirement) and that her property located at roughly 3rd St and Oak Ave does have access to water & sewer as it is in the original water and sewer district.

Item# 6a – Ryan Rudolph informed the Council of the need to void the Building Permit previously issued for Lot 19 in the Prairie East subdivision. He also requested that Valtex be allowed to apply the \$1,471.50 in fees paid on the voided permit towards new permits, as no work was done on the voided project.

Motion to void the Bulding Permit for Prairie East Lot 19 (205 Larsen Circle) with the \$1,471.50 in fees to be applied to new Building Permits: Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Jeremy Wood presented the plans to provide water and sewer service to the Prairie East subdivision, including the proposed connections to City's water and sewer lines. Discussion followed.

Motion to approve the water/sewer plans for the Prairie East subdivision including the plans to connect to the City's water/sewer infrastructure: Moved by Ron Luff, seconded by Aaron Gjermundson, motion carried unanimously.

Ryan Rudolph presented two Building Permit applications for the Prairie East subdivision – Lot 1 and Lot 16.

Motion to approve two Building Permits for the Prairie East subdivision - Lot 1 (203 Ray Jay Circle) and Lot 16 (112 Chestnut Ave): Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item# 6c – Brett Gjermundson requested that the Council approve a camper as a temporary residence on his property west of the Senior Center. The camper will be skirted and hooked up to City services. Discussion followed. The records of previous Council meetings addressing this issue are vague; Ordinance 108.403 cited in previous Council minutes does not speak directly to the issue of campers/RVs, but does require that a dwelling be connected to City water & sewer. Because of this and the location of the camper, the Council made an allowance in this case.

Motion to allow a skirted camper connected to City services as a temporary residence at 13 2nd St E. The camper shall be disconnected from City services and removed as a residence from the property no later than 5/1/2013:

Moved by Ron Luff, seconded by Aaron Gjermundson, motion carried unanimously.

Item# 5b – The Lagoon Aeration project has been completed and is working well. The Council commended Dennis Sievers for his work on installing the equipment and overseeing the project. Pat Wilson reported that the total cost of the project was \$25,199 and was paid out of the Oil & Gas Tax revenue received by the City.

Item# 5c – The Council discussed the City contractor issue. Pat Wilson reported that the City can add the Sievers to its general liability policy for a nominal annual premium. The Council is agreeable to this and to offering the Sievers a flat monthly fee for their services. No action was taken pending the review of a formal agreement detailing what services would be covered under the monthly fee arrangement. Tabled until November 6th.

Item# 5d – The contract with Dakota West Inspections requires that Mel Zent be added to the City's insurance policy. Dakota West Inspections is unwilling to contract with the City unless this coverage is in place. Pat Wilson reported that the additional annual premium to add Mel Zent is \$524 for General Liability and Errors & Omissions coverage. There was discussion whether the City should increase the Building Permit fees to cover this additional cost. It was determined that the current Building Permit Fee is adequate at this time to absorb the cost of the premium.

Motion to continue the agreement with Dakota West Inspections and add Mel Zent to the City's insurance policy:

Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item# 5e – No proposal was available from States Ave. Vet. Tabled until November 6th.

Item# 5f – Vacation of Vannier Ave. Tabled until November 6th.

Item# 5g – Pat Wilson reported that the two properties have been readdressed. She met with Jolyn of the Stark County 911-Addressing Dept in an attempt to clean up the record information on file for the 911 system; there is still some work to do. Jolyn has suggested that residents register their cell phone numbers with the 911 system, if they no longer have a landline, as it makes it easier to pull up home addresses in case of an emergency. The cell phone number would also be included in any 'reverse 911' calling due to a civil emergency. Information on how to register will be included with the City services billing.

Item# 6b – The City has received a request from Spiffy Biffs of Bismarck to allow the dumping of treated waste from portable toilets into the City lagoon, offering to pay the City \$50 per load. At this time, there is adequate capacity to do this; however, it will be stipulated that the City may cancel this agreement at any time. The Auditor has been directed to contact Spiffy Biffs to finalize the necessary paperwork.

Motion to approve the dumping of treated waste into the City lagoon by Spiffy Biffs at \$50 per load, with the income from this agreement to be transferred to the Garbage Fund:

Moved by Daryl Jurgens, seconded by Aaron Gjermundson, motion carried unanimously.

Item# 6d – The Council has been made aware of the ongoing deterioration of City Hall. There was some discussion about how much maintenance & repairs the City should continue to do on the building. Attempts at funding via grants, etc. have failed due in part to the building's current state. This will need to be addressed in the near future. No action taken.

Item# 6e – The City landfill/dump is closed for the season. October access is by appointment only.

Item# 6f – The City has received a request for project information to be added to a list in order to be considered for assistance through the Drinking Water State Revolving Loan Fund program (DWSRF). This program offers 20-year, low interest rate loans to assist public water systems in financing infrastructure projects. The deadline to submit information is October 19th.

Item# 6g – Pat Wilson presented the monthly financial report, and requested Council approval to transfer \$2,319 from General to Debt Service Street Improv 2004 to cover the interest & fee payment due 10/22/12. Also requested was a transfer of \$6,386 from General to Building & Development to cover remaining payment on the Lagoon Aeration project.

Motion to approve transfers as detailed above from General Funds to Debt Serv Street Improv, Building & Devel:

Moved by Ron Luff, seconded by Aaron Gjermundson, motion carried unanimously.

Item# 5a – The 2013 Budget was available for questions and comments. Hearing none and with no changes made to the preliminary version, the 2013 Budget was presented for final approval.

Motion to approve the 2013 Budget as presented:

Moved by Ron Luff, seconded by Daryl Jurgens, motion carried unanimously.

Item# 7 – Bills submitted for payment

General Exp: Aaron Gjermundson \$135; Cenex Richardton \$164.25; IRS \$461.24; Daryl Jurgens \$135; Ron Luff \$135; Russ Myran \$195; Stark County Auditor \$450; Vernell Sievers \$50; Pat Wilson \$360; MDU \$273.03

Water Dept: Southwest Water \$2,180.10; Southwest Dist Health \$42; Vernell Sievers \$450; Pat Wilson \$80; MDU \$171.17

Sewer Dept: City of Dickinson \$292.50; Dennis Sievers (reimb) \$300; Vernell Sievers \$290; Pat Wilson \$80; MDU \$127.72

Garbage Dept: MGM Sanitation \$2,048.27; Vernell Sievers \$225; Pat Wilson \$80

Street Dept: Vernell Sievers \$130; Starion Bond Services \$2,319

Building & Dev: *Lagoon Aeration Project* – Mac’s Hardware \$64.53; Sackman Electric \$4,744.50; Dennis Sievers \$900; Dennis Sievers (reimb) \$677.35

Motion to pay the bills: Moved by Aaron Gjermundson, seconded by Daryl Jurgens, motion carried unanimously.

Item# 6h – Pat Wilson reports that some of the issues with past-due water bills are related to problems with the Postal Service. There are instances of residents not receiving their mailed water bills or the City not receiving mailed payments.

Moved by Ron Luff, seconded by Ray Fettig and carried to adjourn.

/s/ Russ Myran, Mayor

/s/ Patricia Wilson, Auditor